UNIVERSIDADE CATÓLICA PORTUGUESA

PUBLIC NOTICE/0092/2023

ANNOUNCEMENT FOR THE OPENING OF A SELECTION OF RESEARCH GRANT (BI)

The Rector of Universidade Católica Portuguesa, Prof. Dr. Isabel Capeloa Gil, hereby opens a selection tender for the attribution of 1 Research Grant, on the basis of exclusive dedication, to carry out scientific research activities and support the implementation of all project activities to be developed at Centre for Interdisciplinary Research in Health at the Faculty of Dental Medicine of the Universidade Católica Portuguesa, in Viseu, within the scope of the basic funding granted by the Foundation for Science and Technology, I.P. (FCT, IP) to CIIS (Ref. UIDB/04279/2020).

1. Scientific Area

Biomedicine, Biology or in similar scientific areas.

2. Admission requirements

Can apply for this competition:

- National citizens or citizens of other EU member states;
- Citizens of third states;
- Stateless persons;
- Citizens benefiting from the status of political refugee.

Admission requirements:

- Hold a master's degree Biomedicine, Biology or in similar scientific areas;
- Permanently and habitually reside in Portugal, a requirement applicable to both national and foreign citizens;
- Being a PhD student in the areas of Biological Sciences, Health Sciences or in similar scientific areas, or who are enrolled in courses not awarding an academic degree integrated in an educational project of a higher education institution, and holders of a curriculum scientific and professional that reveals an adequate profile to the activity to be developed.

It is not required that at the time of application, the student is already enrolled in a PhD or in a course that does not confer an academic degree, and the proof of enrollment must be carried out until contracting. Candidates are only required to meet the requirements to enroll in a training offer. If there are candidates already registered (including attending a course), they compete for the competition on an equal footing with those who are not registered.

The duration of a course granting or not an academic degree does not have to be equal to the duration of the scholarship, it can be started before the beginning of the scholarship and concluded during the duration of the scholarship. Likewise, the course may not be completed on the end date of the scholarship. The plan of R&D activities and the plan of the course in which the scholarship holder is enrolled must be

REITORIA | Palma de Cima, 1649-023 Lisboa - Portugal | T: (+351) 217 265 838 | E: gabinetereitoria@ucp.pt | www.ucp.pt

executed in such a way as to allow the scholarship holder to fulfill the duration of the scholarship and the foreseen objectives.
"Courses that do not confer an academic degree" are considered to be the courses referred to in subparagraph e) of paragraph 3 of article 4 of Law no. 74/2006, of March 24, in its wording current, provided that they are developed in association or cooperation between the higher education institution and one or several R&D units, in accordance with the provisions of paragraph e) of Article 3 of the FCT Research Grant Regulation.

If the academic degree has been awarded by a foreign higher education institution, the provisions of Law 66/2018, of August 16th and Ordinance No. 33/2019, of January 25th, must be complied with.

3. Work plan

The research activities of the selected investigator will be aligned with the action plan and strategy of the Centre for Interdisciplinary Research in Health (CIIS) - Reference 4279, particularly with regard to its platforms in Viseu. These activities will encompass the following tasks:
i) Management of sample collection within the ongoing projects at CIIS-Viseu, both at the UCP Dental Clinic and partner institutions, including:

1. Preparation of materials for sample collection;
2. Compilation of necessary documentation for the collections;
3. Management of the sample collection, encompassing processing, storage, and data management associated with the samples;
4. Creation of reports regarding the sample collection and its associated data.

4. Applicable legislation and regulations

Estatuto do Bolseiro de Investigação Científica (EBI), Law No. 40/2004, of August 18, in the wording given to it by Decree-Law No. 123/2019, of August 28; *Regulamento de Bolsas de Investigação da Fundação para a Ciência e a Tecnologia, I.P* (FCT), Regulation no. 950/2019, of 29 November, published in the Diário da República, no. 241, 2nd Series, of 16th December and, subsidiary, Universidade Católica Portuguesa's Regulation of Scientific Research grants (NR/N/0397/2019); Law No. 66/2018, of 16 August (*Regime Jurídico de reconhecimento de graus Académicos e diplomas de Ensino superior atribuídos por instituições de Ensino superior estrangeiras*), without prejudice to the specific regulations applicable to the Universidade Católica Portuguesa.

5. Activity regime

The functions of the scholarship holder are carried out in an exclusive dedication regime, under the terms foreseen in the *Estatuto Bolseiro de Investigação* (EBI), and the work plan must be guaranteed under penalty of non-attribution or cancellation of the scholarship.

6. Workplace

The work will be carried out at Faculty of Dental Medicine of the Universidade Católica Portuguesa, located in Viseu, under the supervision of Prof. Dr. Nuno Ricardo das Neves Rosa.

7. Grant duration

The Grant will have an estimated duration of 13 months, forecast starting on November 1st 2023. The grant can never exceed the duration of the project.

8. Amount of monthly maintenance allowance

The amount of the monthly maintenance allowance corresponds to 1.199, 64€, according to the table of scholarship values set out in Annex I of Regulation No. 950/2019 (https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM_2023.pdf). To this amount must be added the voluntary social insurance corresponding to the first echelon, if the candidate chooses to be awarded it, as well as the personal accident insurance. The period of payment for the scholarship is monthly, by bank transfer.

9. Evaluation and selection criteria

The selection process must comply with article 11º of the FCT Research Scholarship Regulation, IP (Regulation No. 950/2019) or article 9º of the UCP grants.

In compliance with the provisions of point 3 of article 11º of Regulation no. 950/2019 or the point 2 of article 9º of the UCP grants, the evaluation will focus only on the merit of the candidate.

In a first phase, the curricular evaluation will be carried out and the selection of candidates admitted to the Tender will be performed, in view of the fulfillment of the admission requirements.

The final classification system of candidates must be expressed from 0 to 100. The value is calculated taking into account the following parameters and weights, and for each item, only the activity relevant to the competition area will be considered:

1. Scientific and academic curriculum (SC)

a) Scientific and technological production: **50%**

b) Experience on applied research or based in practice: **25%**

c) Knowledge extension and dissemination activities: **25%**

Candidates admitted to the competition will be ranked according to the classification obtained in the parameters described above. If necessary, an interview will be conducted for candidates located at the top of the ordered list. In this case, the percentage weighting of the methods used in the selection will be:

- Scientific and academic curriculum (SC): **80%**
- Interview: **20%**

The candidate occupying the first place on the ranking list will be selected.

10. Composition of the jury selection:

President of the Jury: Prof. Dr. Marlene Maria Tourais de Barros

Other members: Prof. Dr. Nuno Rosa; Prof. D Ana Peixoto Gomes; Prof. Dr. Ana Karina Mendes.

11. Deliberation

The panel shall deliberate by means of a roll-call vote under the adopted and disclosed selection criteria, with no abstentions allowed. Minutes of panel meetings shall be drafted and shall include a summary of all occurrences of said meeting, as well as of all votes cast by the members and respective reasoning. After application of the selection criteria, the panel shall prepare a alphabetical list of approved candidates and respective classification. The panel's final decision shall be approved by the Rector, who shall also approve the hiring of the selected candidates. The ranked list of approved candidates will be posted at the Viseu facilities of Universidade Católica Portuguesa, located at Estrada da Circunvalação 3504-505 - Viseu and will be announced on the FMD website (https://fmd.viseu.ucp.pt/). Candidates will be notified by email once this list is made available.

12. Preliminary Hearing and Final Decision deadline

After being notified, all candidates have 5 working days to respond. The panel´s final decisions are pronounced within the next 5 working days, after the 5 work-day response period.

13. Application formalization

Candidates should submit their applications, obligatorily, by email to the secretariat of the Direction of the Faculdade de Medicina Dentária of the UCP (odete@ucp.pt. Applications must be addressed to the Rector of the UCP stating full name, filiation, data and place of birth, citizenship, civil state, current residence, identification number as well as the institution conferring the degree and the final classification.

Applications are to be submitted in Portuguese.

Applications shall include the following documents:

- Motivation letter;
- Curriculum vitae;
- Recommendation letter;
- Copy of the qualification certificate (s);
- Copy of the scientific article (s).

If the Degree has been awarded by a non-Portuguese higher education institution it must comply with the provisions of the Portuguese legislation on the recognition of foreign degrees, regulated by Decree-Law no. 66/2018 of August 16th and Portaria No. 33/2019, of January 25th. The signature of the contract is conditional on the presentation of the formal document.

Applicants are advised to check the website of the Directorate-General for Higher Education (DGES) for further information: https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition .

14. Application deadline

Candidates may submit their applications in the terms mentioned in the previous point, from **September 29th of 2023 until October 13th of 2023 (until 11 pm Lisbon time).**

Candidates who do not comply with the application's prerequisites or who fail to prove the eligibility requirements imposed by this tender shall be excluded. In case of doubt, the panel is entitled to request that candidates present further documentation supporting their statements. Failure to submit

clarifications, information or documents that are requested, within 5 working days, determines the dismissal of the application.
False statements provided by the candidates are punishable by law.

15. Privacy Policy

Universidade Católica Portuguesa is the controller responsible for the processing of Personal Data in accordance with Regulation (EU) 2016/679 – General Regulation on Data Protection.
The personal data submitted within the scope of this tender procedure is processed within the framework of said tender procedure only and will be treated by Universidade Católica Portuguesa with the purpose of verifying the fulfillment, by the candidates, of the assumptions established in the applicable legislation for their contracting. Opposition to the processing of data by the candidates will make it impossible to accept the application and, therefore, to analyze and evaluate it.
The personal data of the Data Subject, if it be indispensable for the fulfillment of the obligations of Universidade Católica Portuguesa, may be conveyed to third parties, namely to the Financing Entities identified in this announcement.
The data retention period shall correspond to the legally defined period of five years.
The Data Subject is entitled to oppose to the collection and processing of data, has the right to verification, the right to rectification, the right to deletion, and the right to restriction of processing of the data collected. However, the exercise of such rights may be excluded when the personal data is used to protect public interest, namely in the detection and prevention of crimes or when subject to professional rules of confidentiality.
The Data Subject has the right of access and portability of the data.
Rights of Personal Data Subjects: https://www.ucp.pt/pt-pt/direitos-do-titular-dos-dados

For purposes of exercising the respective rights, contact the University through the e-mail address compliance.rgpd@ucp.pt or by using the address found at the end of this announcement, through the means set out in "Contacts for clarification".
The Data Subject is always entitled to contact and file a complaint with the Comissão Nacional de Proteção de Dados (Portuguese Supervisory Authority for Personal Data).

16. Non-discrimination and equal access policy

Universidade Católica Portuguesa actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, gender, sexual orientation, marital status, family status, family and economic conditions, instruction, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions, and union membership.

17. Final remarks:

This competition is exclusively destined to fill this specific vacancy and can be terminated at any time until approval of final candidate list, expiring with the respective occupation of said vacancy.

This competition invitation and the contract concluded because of it will only take effect if the Project financing conditions are fulfilled.
This competition procedure can be canceled when it is vacant; when any case of force majeure occurs; or when other reasons of a budgetary nature, occurring after the opening of the tender, determine it.
The FCT provides a model contract for scholarship projects or in I&D. The scholarship holders must submit a final report of their activities within 30 days after the end of their grant.

18. Contacts for clarification:
odete@ucp.pt or info.viseu@ucp.pt

Address: Universidade Católica Portuguesa, Faculdade de Medicina Dentária – Viseu. Estrada da Circunvalação, 3504-505 Viseu. Tel.: 232 419 500

Human Resources Department
Dr. Lucília Nunes
lnunes@ucp.pt
232 419 527

Lisbon, September 18, 2023

The Rector,